Catron County Fair Board

Arden Ward, President
Cindy Waldron, Vice-President
Shelby Saulsberry, Treasurer
Misty Werkman, Secretary
David Silva, Director
Shawn Menges, Director
Katie Lee, Director
Eugene Hutton, Director
Cheyanne Swapp, Director

Regular Agenda for August 3, 2026
6:00 PM
Catron County Fairgrounds

1. Call to Order
2. Opening Prayer
3. Attendance
4. Introduction of Guests:
5. Approval of August 3, 2026 Agenda
6. Approval of Minutes
   a) Regular Meeting July 6, 2026
7. Treasurer's Report
8. Director Reports: Each Director will take a moment and talk about what they have been working on. In particular, those on Fair Duties and Responsibilities list. Please submit your written report or notes to the Secretary.

9. **Public Comment:** Public comment will be limited to 3 minutes. This is not a question -and- answer period. The board is not able to act on matters discussed during public comment.

10. **Unfinished Business**

    a) Discussion of Fair Cleanup Duties

11. **New Business**

    a) Discussion and/or action regarding who will be the Beef Superintendent.

    b) Discussion, Questions and Answers regarding Superintendent repsonsiblilities

    c) Discussion and/or Action Regarding School Supply Drive

    d) Discussion of Coordination with American Legion to raise the flags on Opening morning.

    e) Discussion and/or Action regarding Weigh In and Sale Day Process/people

    f) Discussion and/or Action regarding Time Fillers during Fair.

    g) Discussion regarding BBQ.

    h) Discussion regarding Last Minute Fair preparations.

12. **Executive Session**

    a) Motion and vote to recess regular session and go into executive session in which the following matters will be discussed in closed session:

        i. Scholarship

    b) Motion and vote to re-convene regular session

    c) Motion and roll call vote that matters discussed in closed session had no action taken during the executive session.

13. New Business (continued).

    a) Discussion and/or action regarding Fair Board Scholarship.

14. **Announcements / Other / Misc. –**

15. **Next Regular Fair Board Meeting-** September 14, 2026- 6:00 pm at the Catron County Fairgrounds.

16. **Next Fair Board Meeting Agenda Additions:** While not on the agenda per say, send me what needs to be discussed during Exhibitor Meeting at fair and I will put together an outline.

17. **Adjournment**

*Items to be added to the agenda must be submitted to the Catron County Fair Association Secretary no later than 1 week prior to the scheduled meeting.

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Regular Meeting Minutes for July 6, 2026
6:00 PM
Catron County Fairgrounds

1. Call to Order: 6:05 pm by Misty Werkman, Secretary
2. Opening Prayer: David Silva
3. Attendance: Cindy Waldron (phone), Misty Werkman, Shelby Saulsberry, Katie Lee, David Silva, Eugene Hutton, Cheyanne Swapp,
4. Introduction of Guests: Katharine Yellowhair, Andrea Silva, Davianna Silva, Sage Hendricks, Aspen Hendricks, Shawnda Lumpkin, Rebecca Hendricks, and Kelcie Hutton.
5. Approval of July 6, 2026 Agenda: Amend: Move Item 11, d) to 11, a) to accomdate Cindy who will lose service quickly: Motion to approve agenda as amended by David. Second by Eugene-Unanimous Pass
6. Approval of Minutes
   a) Regular Meeting June 1, 2026: Motion by Katie. Second by Eugene. Unanimous Pass
7. Treasurer's Report

i. Checking Account Balance: $59.894.32

a) Deposits: $3,530.00

b) Withdrawls: $8569.64

ii. Savings Account Balance: $1,526.32

iii. CD Balance: $5,997.67

8. Directors Reports:

a) Misty: Ranch Rodeo is coming along nicely. The fairgrounds agreement is on the Wednesday agenda for the Commission but the way Deb and I discussed initially is that we would have pretty much full reign just no management responsibilities. Had a talk with Lisa about how she needs some stuff done, the process with Derrida needs fixed. Buyers clubs need to provide better documentation for their checks. That was a big mess for her. Get rid of the “good ole boy” system. Documentation is key. Sifting will happen before weigh in. We will send out an email to all entries on the process after entries close on August 1st. Entries Open July 18th. And supports that a photo of a Thank you Card to buyer sealed, stamped, addressed envelope must be sent in order to receive their checks.

b) Shawn: Text to Arden about Scale will be put on the schedule to be inspected later this month.

c) David: He has talked with Benji about Shavings and Wood. They will get date and time lined out for delivery.

d) Eugene: Social Media is strong. 273 Followers. 10-11,000 views per month. Just needs more content to post. So send any and all info to him and he will get it pushed out there!

e) Shelby: Has the Markland Trailers Check. Summa Silver has wiring info and will be sending it around the middle of the month. Working with Misty on Banners.

f) Katie: Has not ever got ahold of Jarmillos. Have tried and will try again but has not heard back from them. Vendors are having a lot of outside vendors. Will start calling people and letting them know where all everyone will go soon. Will also get stuff to Eugene for social Media.

g) Cheyanne: Introduced herself.

h) Cindy was on the road and not available to complete a directors report.

i) Arden (via TeamReach): Thank you for all the work that is being done. I apologize for not being there last week. Just a little update for me. I have

submitted the list to Jake's to order supplies for the BBQ/pancake breakfast. There'sother items ordered outside of there that will be worked on. Been in coordination with Katharine for the lunch for clean up day.

9. Royalty Introduction: Q&A. They have already attended the Glenwood 4th of July Parade as a groupe then represented their individual communities of Reserve and Quemado for their parades. For the contest they did demonstrations, fashion show, Western Wear, Interviews and a Talent demonstration. There wer 6 girls that competed total. Thank you to Shawnda Lumpkin for the help. It was a great competition.
10. Public Comment: Public comment will be limited to 3 minutes. This is not a question -and- answer period. The board is not able to act on matters discussed during public comment.
    a) None
11. Unfinished Business
    a) Discussion of 501(c)3 Status-
        i. Amend Bylaws to reflect IRS wording: Motion to amend bylaws by Eugene. Second by Katie- Unanimous Pass.
    b) Discussion of Scale Update: Awaiting Certificaiton.

c) Discussion regarding Thank you Cards. Take a look and help proofread designs and Misty will get them ordered. Katie want to verify addresses.

d) Discussion and/or Action regarding T-shirt designs or what else we would like to do: There were no designs submitted so maybe just cancel the idea. Misty brought forth an affordable commemorative Cup idea that can be handed out at he BBQ to all fair-goers. Motion to approve by Eugene, Second by Katie- Unanimous Pass.

12. New Business

a) Discussion and/or action regarding Fair Clean up Conflic date. Jackpot in Cliff the same day. After discussion, no action taken as we have already advertised and will likely not have very many that will not be in attendance due to it being same day.

b) Discussion of National Anthem during Fair: Once at Day at 8:00 except on Thursday in which it will be at 10:00 before the start of the Rabbit and Poultry Show.

c) Discussion and/or Action regarding Sound System and timer system rental: Motion to allow no rental to public of sound system and arena timer system made by Eugene. Second by Shelby- Unanimous Pass

d) Discussion and/or action regarding Sale Ring Cake. Cheyenne Wicketts is still heading that up. Will get a flyer to get sent out to Katharine and FFA leaders.

e) Discussion of Margie donating prize to Overall, Novice, Jr. And Sr. Sale Ring Cake.

f) Discussion of Lisa's Processes and what she needs for improvements: This was covered under Misty's Director Report.

g) Discussion of Social Media and Banners List: Box share folder has logos and banners list. Shelby is going to order the banners in 2 weeks.

13. Executive Session

a) Motion to recess regular session and go into executive session in which the following matters will be discussed in closed session made by Katie. Second by Misty. Unaimous Pass.

   i. None

b) Motion and vote to re-convene regular session: No motion necessary

c) No Motion and roll call vote that matters discussed in closed session had no action taken during the executive session.

14. Announcements / Other / Misc. – Get stuff for Fair Cleanup donations to Eugene. Beef Superintendent: Eugene stepped up to do so and Katie struck it down and said she would do it instead. Later came forth on TeamReach saying Brock Powell is willing to step forward and become the Beef Supt.
15. Next Regular Fair Board Meeting- August 3, 2026- 6:00 pm at the Catron County Fairgrounds. Superintendent attendance Mandantory!
16. Next Fair Board Meeting Agenda Additions:
17. Adjournment motion made by Eugene. Second by David. Unanimous Pass. Meeting Ajourned at 7:52 PM

2026 Fair Cleanup Day

Fair barn area

- Rake up wool, wood chips and rocks.
- Get Mark Atwood to add sand to arena and pig pens (need kids to spread out rake and haul any rocks off)
- Move old wooden tables into campground area (back into trees where people are camping.
- Weed eat
- Pick up trash
- Poison ant dens
- Fix Year on Back Drop Signs
- Shovel out drainage for wash rack.
- Wash off pig wash rack
- Check faucets on wash rack and replace if needed
- Designate areas and put-up signs for camping and Vendors
- Turn on all water and check for leaks
- Haul off any tree limbs
- Check hoses for wash rack
- Hang banners
- Clean pen name plaques
- Hose off bleachers
- Fix pig wash rack cloth
-

New fair building

- Check lights in all buildings/pavilions
- Sweep/Mop
- Clean bathroom
- Clean Kitchen
- Check ice machine
-

Old fair building

- Sweep floor
- Check lights and electrical covers
- Clean rock bathrooms
- Make sure everything is working in the bathrooms
- Get AC running

New sale office (old concession stand)

- Sweep
- Wipe down desks
- Clean out fridge
- Put 3 white tables in there for the sale
- Install AC unit
- Replace light bulbs
-

Well house

- Clean out well house.
-
- Turn on water from well house, check for leaks
-

Poultry/Rabbit Barn

- Most everything can stay until Wednesday of the Fair when tables and hoses are set out.
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Arena

- Throw rocks near stands into the creek
- Dig out bucking chutes and make sure all gates open.
- Pick up trash
- Clean Bathrooms
- Weed eat
- Clean Concession
- Dig out BBQ pit
- Clean up around BBQ pit
-

Weigh in process:

Animals must be presented to the Sifting Committee in the show ring. The animal tag will be scanned and the last 4 digits will be written on a ticket. This ticket will then be presented to Livestock Secretary at the scale in order to weigh in their animal where their tag will be scanned again and checked. The committee will consist of 1 or more Veterinarian(s), 1 Community Member, 1 Fair Board Member and the Livestock Secretary. The Committee may disqualify any animal that does not make weight, is in poor condition, sick, exhibits live fungus, crippled or cannot be safely handled (safe for owner, other exhibitors, animals, and/or the public). All animals must be well fed, sound, healthy and suitable for market. Unethical practices (including dishonesty, misconduct, etc) will result in disqualification and forfeiture of awards/sale proceeds.

Reminder: If the sifting committee determines an animal is unfit, the animal must be removed from the fairgrounds immediately. If issues arise beyond sifting committee and weigh in, the Sifting committee may excuse animals deemed unsafe during shows and exhibitions as necessary to ensure safety of exhibitors, judge, ring help and spectators. Exhibitors will forfeit all proceeds to be earned from animals deemed unworthy for sale or show.

Animals will then weigh at the scale. 3% slack on top and/or bottom of minimum/maximum weight will be permitted to show pending they have passed initial sifting committee inspection and no other situations have arisen.