

Catron County Fair Board

Arden Ward, President
Cindy Waldron, Vice-President
Shelby Saulsberry, Treasurer

Misty Werkman, Secretary
David Silva, Director
Shawn Menges, Director

Katie Lee, Director
Eugene Hutton, Director
Cheyanne Swapp, Director

Regular Agenda for July 6, 2026 6:00 PM Catron County Fairgrounds

- 1. Call to Order**
- 2. Opening Prayer**
- 3. Attendance**
- 4. Introduction of Guests:**
- 5. Approval of July 6, 2026 Agenda**
- 6. Approval of Minutes**
 - a) Regular Meeting June 1, 2026
- 7. Treasurer's Report**
- 8. Director Reports:** Each Director will take a moment and talk about what they have been working on. In particular, those on Fair Duties and Responsibilities list. Please submit your written report or notes to the Secretary.

9. Royalty Introduction- Short Q & A period for the newly crowned Catron County Fair Queen, Princess and Little Miss.

10. Public Comment: Public comment will be limited to 3 minutes. This is not a question -and- answer period. The board is not able to act on matters discussed during public comment.

11. Unfinished Business

a) Discussion of Scale Update

b) Discussion regarding Thank You Cards

c) Discussion and/or Action of T-Shirt Designs and what we would like to do.

d) Discussion and/or Action regarding 501(c)3 Status

i. Amend Articles of Incorporation to comply with requirements

12. New Business

a) Discussion and/or Action Regarding Fair Cleanup conflict date?

b) Discussion of National Anthem timing at Fair.

c) Discussion and/or Action regarding Sound system and timer system rental.

- d) Discussion and/or Action regarding Sale Ring Cake
- e) Discussion of Margie Donation to Novice, Junior and Senior.
- f) Discussion of Lisa's Processes and what she needs for improvements.
- g) Discussion of Social Media and Banners List

13. Executive Session

- a) Motion and vote to recess regular session and go into executive session in which the following matters will be discussed in closed session:
 - i. None
- b) Motion and vote to re-convene regular session
- c) No Motion and roll call vote that matters discussed in closed session had no action taken during the executive session.

14. Announcements / Other / Misc. –

15. Next Regular Fair Board Meeting- August 3, 2026- 6:00 pm at the Catron County Fairgrounds. Superintendent attendance Mandatory!

16. Next Fair Board Meeting Agenda Additions:

17. Adjournment

*Items to be added to the agenda must be submitted to the Catron County Fair Association Secretary no later than 1 week prior to the scheduled meeting.

Catron County Fair Board

Arden Ward, President
Cindy Waldron, Vice-President
Shelby Saulsberry, Treasurer
Misty Werkman, Secretary

David Silva, Director
Shawn Menges, Director
Katie Lee, Director

Vacant Position, Director
Eugene Hutton, Director

Regular Meeting Minutes for June 1, 2026

6:00 PM

Catron County Fairgrounds

1. Call to Order: 6:05 pm by Arden Ward, President
2. Opening Prayer: David Silva
3. Attendance: Arden Ward, Cindy Waldron, Misty Werkman, Shelby Saulsberry, Katie Lee, David Silva,
4. Introduction of Guests: Katharine Yellowhair
5. Approval of June 1, 2026 Agenda: Motion by Cindy. Second by Katie-

Unanimous Pass
6. Approval of Minutes
 - a) Regular Meeting May 4, 2026: Motion by Shelby. Second by Katie.

Unanimous Pass
7. Treasurer's Report
 - i. Checking Account Balance: \$64,930.30
 - a) Deposits: \$2,940.00
 - b) Withdrawals: \$7,436.33

ii. Savings Account Balance: \$1,524.61

iii. CD Balance: \$5,997.67

8. Directors Reports:

a) David- No Updates.

b) Shelby- Will get with Rule Book Donor and pick up check. Lee ordered and tested Sound System. Summa Silver would like to wire the money rather than mail a check.

c) Katie- Vendors continue to Roll in. Will contact Jarmillos packer to line them up to come.

d) Cindy- has Stool bus lined up for the porta-potty service. Has contacted Sierra Propane and will follow up with them.

e) Misty- Website continues to be updated. Scale concrete will be done this week and scale will be set once concrete has been cured. Shane Manning confirmed to be the ring help. Lisa is still working on cards and will have them to us by next meeting. Ranch Rodeo donations are coming in.

f) Arden- Hotel Rooms are reserved, will be inventorying and ordering supplies.

9. Public Comment: Public comment will be limited to 3 minutes. This is not a question -and- answer period. The board is not able to act on matters discussed during public comment.

a) None

10. Unfinished Business

a) Discussion of Scale Update: Concrete Tuesday and scale will be set once concrete cures.

b) Discussion of 501(c)3 Status- Application has been submitted. EIN problems with the old one so applied for a new one. Need a dissolution clause in Articles of Incorporations. Mention of it being in the bylaws?

c) Discussion and/or action regarding 2026 Catron County Fair Rulebook changes and edit: All updated and sent to Amy. She has ordered the books and will pick them up.

d) Discussion of 4-H Enchilada Dinner: No longer call it the 4-H Enchilada dinner. Quemado FFA will be providing the Dinner!

11. New Business

a) Discussion and/or action regarding Thank You Cards: We will order cards for the kids to fill out in the office. Shelby will order from VistaPrint.

b) Discussion and/or Action regarding Thank You Gifts: Provide Thank you

“swag bags” to Platinum Donors. Misty orders them through Sandra’s

Southwest Sublimation (sponsor as well) for custom orders. What amount

is approved for? Motion by Cindy to Approve \$75 per gift. Second by Misty.

Unanimous Pass.

c) Discussion and/or Action Fair Cleanup List and Duties: List looks good.

Would like more sand for the pig pens. Misty will talk to the county about

getting a load delivered before Fair. Add hanging the sunshades on the

lamb and goat side of the barn.

d) Discussion regarding donor updates: Lots of new donors this year.

e) Discussion of community Food Drive/ Give Back to the Community:

Suggested to have non-perishable food donated as a way to give back to

the community. Later date. Too much on our plate this year.

f) Discussion and/or Action regarding Nominations for vacant Director

Position: Nomination of Cheyanne Swapp made by Arden.

12. Executive Session

a) Motion to recess regular session and go into executive session in which the following matters will be discussed in closed session made by Katie.

Second by Misty. Unanimous Pass.

i. Personell: Discussion of Nominations.

b) Motion and vote to re-convene regular session. Motion by Misty. Second by Shelby. Unanimous Pass.

c) Motion and roll call vote that matters discussed in closed session had no action taken during the executive session.

i. David: Aye, Katie: Aye, Shelby: Aye, Misty: Aye, Cindy: Aye

13. New Business (continued)

a) Discussion and/or Action regarding Nominations for Vacant Director Position

i. Nomination of Cheyanne Swapp made by Katie. Second by David. Roll call vote: David:Aye, Katie:Aye, Shelby:Aye, Cindy:Aye, Misty:Aye.

Pass. Misty will reach out to her and inform her.

14. Announcements / Other / Misc. – Still seeking a Beef Superintendent. Shelby was nominated but Arden feels like we should wait until someone else steps up and wants to.

15. Next Regular Fair Board Meeting- July 6, 2026- 6:00 pm at the Catron County Fairgrounds.

16. Next Fair Board Meeting Agenda Additions: None

17. Adjournment motion made by Shelby. Second by Cindy. Unanimous Pass.

Meeting Ajournd at 7:31 PM

\$1000+ Sponsors

Gila DNA	\$1000 Buckles
Prod-O Brewery	\$1000 General Fund
Hasse Construction	\$1000 to General Fund \$1500 Total
Summa Silver	\$5000 BBQ
Cash, LLC	\$1000 General Fund
Short Company	\$1000 General Fund
Marklands Trailer Sales	\$1500 Fair Books Sponsor
Williams Windmill	\$1000 General Fund
Swapp Land and Cattle	\$1000 Ranch Rodeo Added Money
Gila Regional Medical Center	\$1000 Ranch Rodeo Added Money
Elizabeth Cattle Company	\$2000 Ranch Rodeo Stock Contractor Sponsor
Destination Motorsports	Verbally committed to \$1000 to Misty. Shes checking on it

\$500 Sponsors

WRS/Cowpuncher Coffee	\$500 Poster Sponsors
White Mountain Regional Medical	\$500 Ranch Rodeo Event Sponsor
Trophy Ridge Outfitters	\$500 Buckles and General Fund (ask Arden)
New Mexico West Properties	\$500 Ranch Rodeo Event Sponsor
Smith Ford	\$500 Ranch Rodeo Event Sponsor
Hutton Legacy Lambs	\$500 Buckles
Hasse Construction	\$500 Ranch Rodeo Event Sponsor \$1500 Total
Depot Farm and Ranch	\$500 Added Money

Other Sponsors

First American Bank	Ranch Rodeo Added Money	\$100
Big Dry Ranch (Haydn Forward)	Ranch Rodeo Added Money	\$250
Silver Creek Saddle Co.	Ranch Rodeo Prizes	~\$250
First New Mexico Bank of Silver City	Ranch Rodeo Added Money	\$100
Town & Country Veterinary Clinic	Ranch Rodeo Top Hand Award	\$200
Silver C Bits	Ranch Rodeo Top Horse Bit	~\$250
Eagle Guest Ranch	Jr. Rodeo Saddles	\$750
Clay & Nina Atwood	Jr. Rodeo Saddles	\$750
Apache RV Park	Ranch Rodeo Added Money	\$100

Buckle Sponsors

Jakes General Merchandise	Open Ranch Bronc	\$100
Diamond G	Ranch Rodeo	\$400
Jon Saari State Farm	Ranch Rodeo	\$400
Trophy Ridge Outfitters	Jr. Ranch Bronc 11-14	\$100
Pie Town Quarter Horses	Jr. Ranch Bronc 15-18 (and something else RR)	\$200
Frisco Cowbells	Jr Livestock	\$100
Mill Canyon Lambs	Jr Livestock	\$100
Janie Donaldson	Jr Livestock	\$300
Samuel Donaldson	Jr Livestock	\$300
Katie Lee	Jr Livestock	\$400
Mogollon Metal Works	Jr Livestock	\$200
Gila DNA	Jr Livestock	\$1,000
Jakes General Merchandise	Jr Livestock	\$100
Hutton Legacy Lambs	Jr Livestock	\$400
Trophy Ridge Outfitters	Jr Livestock	\$100
CKW Enterprises	Jr Livestock	\$100
Sandras Southwest Sublimation	Jr Livestock	\$100
J.G.W Enterprises LLC	Jr Livestock	\$100
J.G.W Enterprises LLC	Jr. Rodeo	\$100
Walraven Ranch	Jr. Rodeo	\$200
Ron & Carolyn Rains	Jr. Rodeo	\$100
Smokey's Cafe	Jr. Rodeo	\$100
The Gila Grill	Jr. Rodeo	\$100
Hutton Legacy Lambs	Jr. Rodeo	\$100
Trophy Ridge Outfitters	Jr. Rodeo	\$100

Amendments to Bylaws of Catron County Fair Association 05.26.26

1. The Catron County Fair Association will not directly or indirectly participate in or intervene in any political campaign on behalf of or in opposition to any candidate for public office.
2. Catron County Fair Association is not expressly empowered to engage, other than as an insubstantial part of your activities, in activities that do not further one or more of the purposes outlined in the bylaws of the association.

Accepted by Catron County Fair Association board of directors on the date below.

Arden Ward, President

Date

Misty Werkman, Secretary

Date

Bylaws of the Catron County Fair Association

Article I — Name and Legal Status

Section 1. Name

The name of this organization shall be **Catron County Fair Association** (“the Organization”).

Section 2. Legal Status

The Organization is a nonprofit corporation organized under the laws of New Mexico.

Section 3. Tax-Exempt Purpose

The Organization is organized and operated exclusively for charitable and educational purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code.

Section 4. Mission and Purpose

The Organization exists to:

- Operate and manage the annual county fair
- Promote agriculture, livestock, youth participation, and community education
- Provide exhibitions, competitions, entertainment, and cultural programming
- Support local producers, artisans, and civic organizations
- Partner with county government for fairground use, programming, and public benefit

Article II — Offices

Section 1. Principal Office

The principal office shall be located in Catron County, New Mexico.

Section 2. Registered Agent

The Organization shall maintain a registered office and agent in New Mexico as required by law.

Article III — Governance Structure

Section 1. Board-Run Organization

The Organization shall have **no voting membership**. All corporate authority and governance shall be exercised by the Board of Directors.

Section 2. Relationship with County Government

The Organization may coordinate with Catron County government regarding:

- Fairground facilities
- Public safety and compliance
- Cooperative funding or support
- Shared programming

The Organization remains an independent nonprofit entity governed by its Board.

Article IV — Board of Directors

Section 1. Authority

The Board of Directors governs all affairs, property, policies, and finances of the Organization.

Section 2. Composition

The Board shall consist of nine (9) directors that reside in Catron County or a Catron County School District.

Section 3. Representation

The Board should collectively reflect agriculture, livestock, youth programs, education, business, and community leadership interests within Catron County.

Section 4. Terms

- Directors serve one year terms.
- Directors can serve multiple terms.

Section 5. Duties

The Board shall:

- Establish strategic direction and policies
- Approve annual fair operations and programming
- Approve Financial Reports and major expenditures
- Oversee facilities, safety, insurance, and compliance
- Maintain partnerships with county government and community organizations
- Ensure financial accountability and transparency
- Support sponsorships and fundraising

Section 6. Vacancies

Vacancies shall be filled by majority vote of remaining directors for the remainder of the term. In the event a Director cannot complete their term, directors are encouraged to nominate their replacement.

Section 7. Removal

A director may be removed by a two-thirds vote of the Board for:

- Failure to attend meetings
 - Misconduct or ethical violations
 - Breach of fiduciary duty
 - Conflict-of-interest violations
-

Article V — Officers

Section 1. Officers

The officers shall be:

- President
- Vice President
- Secretary
- Treasurer

Section 2. Election

Officers shall be elected annually by the Board from among its members.

Section 3. Duties

President

- Presides over meetings
- Serves as primary representative of the fair
- Ensures execution of Board policies
- Primary liaison to the County

Vice President

- Assists the President
- Acts in the President's absence

Secretary

- Maintains minutes and official records
- Oversees compliance filings and documentation
- Secondary liaison to the County.

Treasurer

- Oversees financial management
- Provides regular financial reports
- Ensures accounting controls and compliance

Article VI — Committees

The Board may establish committees, including:

- Fair Operations
- Livestock Exhibits

- Vendors & Exhibits
- Entertainment & Events
- Sponsorship Awards & Fundraising
- Rodeo and Arena
- Royalty Program

Committees report to the Board and operate under its authority.

Article VII — Meetings

Section 1. Regular Meetings

The Board shall meet:

- Monthly on the 1st Monday of each month at 6:00 pm.

Section 2. Annual Meeting

An annual planning meeting shall take place in October to:

- Review prior fair performance
- Review finances
- Set goals and priorities
- Elect Directors and Officers

Section 3. Special Meetings

Special meetings may be called by the President or a majority of directors.

Section 4. Attendance

Directors must attend a minimum of 80% of meetings in person. No more than 20% of meetings can be attended virtually.

Section 5. Notice

Notice shall be provided at least seven (7) days in advance unless urgent circumstances exist.

Section 6. Quorum

Five (5) directors constitute a quorum.

Section 7. Voting

Actions pass by majority vote unless otherwise required by these bylaws.

Article VIII — Financial Management

Section 1. Fiscal Year

The fiscal year shall be October 1 – September 30 unless changed by the Board.

Section 2. Financial Report

The Board shall approve an annual Financial Report.

Section 3. Banking

Funds shall be deposited in FDIC insured financial institutions approved by the Board.

Section 4. Financial Controls

The Organization shall maintain:

- Dual authorization for major expenditures of \$5,000 or more.

- Segregation of financial duties when feasible
- Monthly financial reporting
- Annual financial review or audit when practical

Section 5. Compensation

No part of the Organization's earnings shall benefit private individuals except reasonable compensation for services or purchases for reimbursement.

Article IX — Conflict of Interest

The Organization shall maintain a written conflict-of-interest policy requiring:

Disclosure of financial or personal interests

Recusal from related votes

Documentation in meeting minutes

Article X — Insurance and Risk Management

Catron County agrees to maintain fire, theft, casualty, liability insurance satisfactory to the County, insuring the County as the owner of the Fairgrounds. The County shall maintain insurance for the Association, its members, volunteers, or agents for any liabilities incurred for performance of their duties as volunteers. Director and Officer Insurance will be maintained by the Organization.

Article XI — Indemnification

To the fullest extent permitted by law, the Organization shall indemnify directors, officers, volunteers, and agents acting in good faith on behalf of the Organization.

Article XII — Amendments

These bylaws may be amended by:

- Two-thirds vote of the Board, and
 - Prior written notice of proposed changes.
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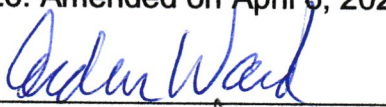
Article XIII — Dissolution

Upon dissolution, assets shall be distributed to one or more nonprofit organizations serving similar charitable or educational purposes and qualifying under Section 501(c)(3).

Certification of Adoption

Adopted by the Board of Directors of the Catron County Fair Association on March 8, 2026. Amended on April 6, 2026.

President:



Secretary:

